



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

Janice Y. Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar. Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING AGENDA

WEDNESDAY, MAY 24, 2023 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. CERTIFICATES AND AWARDS**
 - A. PLANNING & ZONING:** Recognition of Employee Service Year Pin: Donald Goen (5)
 - B. ROAD:** Recognition of Employee Service Year Pin: Aaron Smythe (5)
 - C. SHERIFF:** Recognition of Employee Service Year Pin: Monica Torres (2)
 - D. SHERIFF:** Recognition of Employee Service Year Pin: Pablo Arreola (5)
 - E. SHERIFF:** Recognition of Employee Service Year Pin: Jordan Duran (5)
- 5. BOARD AND COMMITTEE APPOINTMENTS**
- 6. PUBLIC COMMENT and COMMUNICATIONS**
- 7. APPROVAL OF MINUTES**
 - A. COMMISSION:** Request approval of minutes of the April 26, 2023 Regular Meeting of the Board of County Commissioners. (Deferred from May 10, 2023)
 - B. COMMISSION:** Request approval of minutes of the May 10, 2023 Regular Meeting of the Board of County Commissioners.

8. APPROVAL OF CONSENT AGENDA

A. FINANCE & PURCHASING: Request approval of payables.

9. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**10. ADOPTION OF RESOLUTION**

A. COMMISSION: Resolution 2023-____, authorizing the execution and delivery of a Loan Agreement among the Estancia Valley Solid Waste Authority, Torrance County, Village of Encino, Town of Estancia, City of Moriarty, Town of Mountainair, Village of Willard, Town of Vaughn, and the New Mexico Finance Authority in the amount of \$1,000,000 for equipment.

B. COMMISSION: Request approval of amendment of Resolution 2023-09, Approving American Rescue Plan Act (ARPA) Projects.

11. APPROVALS

A. COMMISSION: Request approval of Amended Joint Powers Agreement Reorganizing the Estancia Valley Solid Waste Authority.

B. SHERIFF: Request approval of submission of the Law Enforcement Retention Fund application due Tuesday, May 31, 2023

C. SHERIFF: Request approval and acceptance of the FY2024 distribution of the Law Enforcement Protection Fund in the amount of \$119,000.

D. EMERGENCY MANAGER: Request approval of reclassification of vacant part-time Emergency Management Specialist position to a full-time position, with discussion and approval of job description, possibly adding Safety Officer duties, to include setting salary.

E. MANAGER: Request approval of new Safety Officer position, to include setting salary, if Safety Officer duties were not added to Emergency Management Specialist's job description in Agenda Item 11E.

F. FINANCE: Discussion and approval of FY24 Interim Budget.

G. EMERGENCY MANAGER: Request approval of submission of the Emergency Management Performance Grant (EMPG), a grant funding half of the salaries and benefits of Emergency Management personnel.

H. MANAGER: Request approval of funding for the Manzano Mutual Domestic Water Association based on engineer's estimate of probable project costs. (Jason Quintana, Manzano Land Grant President)

12. DISCUSSION

A. FIRE: Discuss required upgrades to District 3 Main Station.

B. MANAGER’S REPORT

C. COMMISSIONERS’ REPORTS

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Schropp, District 3

13. EXECUTIVE SESSION

14. Announcement of the next Board of County Commissioners Meeting: June 28, 2023

15. SIGNING OF OFFICIAL DOCUMENTS

16. ADJOURN